



**ERNEST J. DRONENBURG, JR.**  
**SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK**  
 9225 CLAIREMONT MESA BLVD., SAN DIEGO, CA 92123-1211  
 BUSINESS DIVISION 858/505-6100  
 MARINE & AVIATION 858/505-6200  
 FAX 858/505-6266  
[www.sdarcc.com](http://www.sdarcc.com)

**AFFIDAVIT OF SALE / LOSS / PERMANENT REMOVAL  
 AND FOR REPORTING MAILING ADDRESS CHANGE**

**Description of Property** *In order for all changes to be made, you must supply the proper account number*

Business Account Number: \_\_\_\_\_

Owner / Business Name / DBA: \_\_\_\_\_

Property Location: \_\_\_\_\_

Multiple Locations

**\* FOR CHANGING THE MAILING ADDRESS ON YOUR FUTURE TAX BILLS**

Business has moved to new address

Care of / Attention: \_\_\_\_\_

New Address: \_\_\_\_\_  
Street City State Zip

**\* TO REPORT A CHANGE IN OWNERSHIP**

Sold To: \_\_\_\_\_ Date Sold: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

New Owner's Telephone Number ( ) \_\_\_\_\_

**\* IF PERMANENTLY REMOVED FROM THE COUNTY OF SAN DIEGO**

Permanently Closed  Calamity

Date of Closure: \_\_\_\_\_

Comments:

***I declare under penalty of perjury under the laws of the State of California that the above information, to the best of my knowledge and belief, is true, correct, and complete.***

Authorized Agent

\_\_\_\_\_  
 Signature Date ( ) Daytime Telephone No.

\_\_\_\_\_  
 Please print your name here Email Address

The Assessor/Recorder/County Clerk reserves the right to request additional information or supporting documentation to complete this form.